

LOT LINE ADJUSTMENT

I.C. PLANNING & DEVELOPMENT SERVICES DEPT
801 Main Street, El Centro, CA 92243 (760) 482-4236

- APPLICANT MUST COMPLETE ALL NUMBERED (black) SPACES - Please type or print -

1. PROPERTY OWNER'S "A" NAME	EMAIL ADDRESS	
2. MAILING ADDRESS	ZIP CODE	PHONE NUMBER

3. PROPERTY OWNER'S "B" NAME	EMAIL ADDRESS	
4. MAILING ADDRESS	ZIP CODE	PHONE NUMBER

5. PROPERTY "A" (site) ADDRESS	LOCATION
6. PROPERTY "A" ASSESSOR'S PARCEL NO.(s)	SIZE OF PROPERTY (in acres or square foot)
7. PROPERTY "A" LEGAL DESCRIPTION (attach separate sheet if necessary)	

8. PROPERTY "B" (site) ADDRESS	LOCATION
9. PROPERTY "B" ASSESSOR'S PARCEL NO.(s)	SIZE OF PROPERTY (in acres or square foot)
10. PROPERTY "B" LEGAL DESCRIPTION (attach separate sheet if necessary)	

11.	PARCEL	PROPOSED SIZE	EXISTING USE	PROPOSED USE
	A			
	B			

12. EXPLAIN PROPOSED ADJUSTMENT _____

13. EXPLAIN REASON FOR REQUEST _____

I / WE THE LEGAL OWNER (S) OF THE ABOVE PROPERTY CERTIFY THAT THE INFORMATION SHOWN OR STATED HEREIN IS TRUE AND CORRECT.

Print Name (owner "A") _____ Date _____
Signature (owner "A") _____
Print Name (owner "B") _____ Date _____
Signature (owner "B") _____

REQUIRED SUPPORT DOCUMENTS

- A. MAP (20 copies – see instructions on back)
- B. PRELIMINARY TITLE REPORT (6 months or newer)
- C. NEW LEGAL DESCRIPTIONS – ONE TO DESCRIBE PARCEL "A" AND ONE FOR PARCEL "B"
- D. FEE _____
- E. OTHER _____

APPLICATION RECEIVED BY: _____	DATE _____	REVIEW / APPROVAL BY OTHER DEPT'S required.
APPLICATION DEEMED COMPLETE BY: _____	DATE _____	<input type="checkbox"/> P. W.
APPLICATION REJECTED BY: _____	DATE _____	<input type="checkbox"/> E. H. S.
TENTATIVE HEARING BY: _____	DATE _____	<input type="checkbox"/> A. P. C. D.
FINAL ACTION: <input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED	DATE _____	<input type="checkbox"/> O. E. S.
		<input type="checkbox"/> _____
		<input type="checkbox"/> _____

LLA#

INSTRUCTIONS

(MINIMUM REQUIREMENTS)

1. MUST SHOW SHAPE AND ALL DIMENSIONS OF PARCELS.
2. MUST SHOW ALL EXISTING STRUCTURES AND LOCATION, BOTH ABOVE AND BELOW GROUND.
3. MUST SHOW ALL UTILITIES INCLUDING: SEPTIC TANK, LEACH FIELDS, SERVICE DROP LINES, WATER LINES, GAS LINES, ETC.
4. MUST SHOW DIMENSION(S) BETWEEN STRUCTURE(S) TO PROPERTY LINE AND BETWEEN SEPTIC SYSTEM AND STRUCTURE.
5. MUST SHOW ADJACENT ACCESS ROADS AND DRIVEWAY.
6. MUST HAVE A NORTH ORIENTATION SYMBOL.
7. MUST HAVE APPLICANTS NAME.
8. MUST SHOW ASSESSORS PARCEL NUMBER, LEGAL DESCRIPTION AND PROPERTY SIZE.
9. MUST SHOW PROPOSED LOT LINE ADJUSTMENT. THIS LOT LINE MUST BE SHOWN AS DASHED AND LABELED PROPOSED LOT LINE WITH DIMENSIONS FROM EXISTING LOT LINE.
10. MAP MUST BE DRAWN TO SCALE ON A MINIMUM OF 8" X 14" SIZE PAPER.
11. MUST SHOW ALL EASEMENTS, RIGHT-OF-WAYS, ETC.

CAUTION: INCOMPLETE OR INACCURATE MAPS OR APPLICATION WILL RESULT IN THE APPLICATION BEING REJECTED.