

Parks & Recreation Division

a division of

Imperial County Planning & Development Services Department

APPLICATION & AGREEMENT FOR USE OF RECREATION FACILITY

Check box for Facility:

- | | | | |
|--|---|---|---|
| <input type="checkbox"/> Sunbeam Lake Park
1750 Drew Road
Seeley, CA 92273 | <input type="checkbox"/> Wiest Lake Park
5351 Dietrich Road
Brawley, CA 92227 | <input type="checkbox"/> Red Hill Park
7581 Garst Road
Calipatria, CA 92233 | <input type="checkbox"/> Ocotillo Community Park
266 W. Imperial Hwy
Ocotillo, CA 92259 |
|--|---|---|---|

Requests must be submitted at least 7 business days in advance.

Requests for large events must be submitted at least 14 business days in advance.

Under no circumstances will an event will be approved without this advance request

CONTACT INFORMATION	Applicant Name/Organization:		Organization Contact (if different from applicant):	
	Contact Address:		City:	Zip Code:
	Contact Phone No:(1)		Contact Phone No. (2):	Fax No.:
	E-Mail Address:		Other:	

USE INFORMATION	Type/Purpose of Event:			Date(s) Requested:		
	Area Requested:			No. of People expected to attend:		
	Will food be provided?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Will alcohol be allowed?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Will admission or a fee be charged?	<input type="checkbox"/> Yes <input type="checkbox"/> No
	Will there be amplified music?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Will a generator be used?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Will park electricity be used?	<input type="checkbox"/> Yes <input type="checkbox"/> No
	Will park water be used?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Is the event open to the public?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Will there be food vendors at your event?	<input type="checkbox"/> Yes <input type="checkbox"/> No
	Will there be merchandise vendors at your event?	<input type="checkbox"/> Yes <input type="checkbox"/> No	I/We have Liability Insurance	<input type="checkbox"/> Yes <input type="checkbox"/> No	Amount: \$	

HOURS REQUESTED	Day One:	Date _____	from _____	to _____
	Day Two:	Date _____	from _____	to _____
	Day Three:	Date _____	from _____	to _____

Temporary Structures & Equipment (tents, tables, bounce house, portable toilets, etc):	

Please note that this is an application only and the use of the facility is only authorized if the section on the back is complete and signed by the department. Note also the conditions as follows:

Please Sign and Date:

HOLD HARMLESS CLAUSE

Applicant hereby agrees to hold the County of Imperial, the Planning & Development Services Department, the Parks & Recreation Division, the individual members and all officers, agents, and employees of the County, Department and Division, free and harmless from any loss, damage, liability, cost or expense that may arise during or be caused in any way by such use or occupancy of County property. The applicant agrees to furnish such liability or other insurance for the protection of the public, the County, the Department and Division as may be required.

I, the undersigned, hereby certify that I will be personally responsible on behalf of the applicant for any damages sustained by the park building, furniture, equipment, or grounds accruing through the occupancy or use of said building and/or grounds by applicant.

I hereby certify that I have read the rules, regulations, conditions, and terms of this application and that I, and the applicant which I represent, will abide by them and will conform to all applicable provisions of the Constitution and the laws of California and to all other directives of the County, Department and Division and their authorized agents.

I further certify that I, and the organization I represent, will comply with all the provisions of the **Americans with Disabilities Act** during that period of time when authorized to use the buildings/grounds of the County of Imperial.

I certify that all statements on this application are complete and correct.

The Planning & Development Services Director (or designee) may revoke an approved permit or deny either the issuance or renewal thereof, at any time if the applicant and/or permittee violate the conditions of such permit as specified by the County Codified Ordinance and/or the Director.

Signature: _____ Date: _____

OFFICIAL USE ONLY

APPROVED

DENIED

TOTAL EVENT FEES:

CLEANING DEPOSIT:

PARK USE FEE:

WATER USE FEE:

ELECTRICITY USE FEE:

SPECIAL CONDITIONS: All Items are approved requests and/or required conditions that you must provide.

- | | | |
|---|--|--|
| <input type="checkbox"/> LIABILITY INSURANCE | <input type="checkbox"/> ALCOHOL CONDITIONS (attached) | <input type="checkbox"/> COMMUNITY EVENT PERMIT (EHS) |
| <input type="checkbox"/> EVENT AGENDA | <input type="checkbox"/> SECURITY AT YOUR EXPENSE | <input type="checkbox"/> FOOD BOTH PERMITS (EHS) |
| <input type="checkbox"/> SITE PLAN | <input type="checkbox"/> LIFEGUARD AT YOUR EXPENSE | <input type="checkbox"/> TEMPORARY BUSINESS LICENSE (Treasurer) |
| <input type="checkbox"/> PARKING PLAN | <input type="checkbox"/> A LIST OF ALL VENDORS TO ICPDS | <input type="checkbox"/> FISHING PERMITS (Fish & Game) |
| <input type="checkbox"/> TRASH DISPOSAL | <input type="checkbox"/> PORTA POTTIES | <input type="checkbox"/> OTHER |

AREA OF USE:

See Attached Map

Open to Full Facility

Management Signature: _____ **Date:** _____

OFFICE COMMENTS/CONDITIONS: