

# VARIANCE

I.C. PLANNING & DEVELOPMENT SERVICES DEPT.  
801 Main Street, El Centro, CA 92243 (760) 482-4236

**- APPLICANT MUST COMPLETE ALL NUMBERED (black) SPACES - Please type or print -**

1. PROPERTY OWNER'S NAME	EMAIL ADDRESS	
2. MAILING ADDRESS (Street / P O Box, City, State)	ZIP CODE	PHONE NUMBER
3. ENGINEERS NAME	CA. LICENSE NO.	EMAIL ADDRESS
4. MAILING ADDRESS (Street / P O Box, City, State)	ZIP CODE	PHONE NUMBER

5. ASSESSOR'S PARCEL NO.	ZONING (existing)
6. PROPERTY (site) ADDRESS	SIZE OF PROPERTY (in acres or square foot)

7. GENERAL LOCATION (i.e. city, town, cross street) \_\_\_\_\_

8. LEGAL DESCRIPTION \_\_\_\_\_

8. DESCRIBE VARIANCE REQUESTED (i.e. side yard set-back reduction, etc.) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

9. DESCRIBE REASON FOR, OR WHY VARIANCE IS NECESSARY : \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

10. DESCRIBE THE ADJACENT PROPERTY

East \_\_\_\_\_

West \_\_\_\_\_

North \_\_\_\_\_

South \_\_\_\_\_

I / WE THE LEGAL OWNER (S) OF THE ABOVE PROPERTY CERTIFY THAT THE INFORMATION SHOWN OR STATED HEREIN IS TRUE AND CORRECT.

Print Name \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_

Print Name \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_

## REQUIRED SUPPORT DOCUMENTS

- A. SITE PLAN \_\_\_\_\_
- B. FEE \_\_\_\_\_
- C. OTHER \_\_\_\_\_
- D. OTHER \_\_\_\_\_

APPLICATION RECEIVED BY: _____	DATE _____	REVIEW / APPROVAL BY OTHER DEPT'S required.
APPLICATION DEEMED COMPLETE BY: _____	DATE _____	<input type="checkbox"/> P. W.
APPLICATION REJECTED BY: _____	DATE _____	<input type="checkbox"/> E. H. S.
TENTATIVE HEARING BY: _____	DATE _____	<input type="checkbox"/> A. P. C. D.
FINAL ACTION: <input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED	DATE _____	<input type="checkbox"/> O. E. S.
		<input type="checkbox"/> _____
		<input type="checkbox"/> _____

**V #**

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## **SITE PLAN REQUIREMENTS**

### **PLAN MUST:**

- a. be drawn to scale upon substantial paper, 11" x 14" (min.) – (20 copies must be submitted).
- b. show name of owner, legal description and Assessor's Parcel Number.
- c. show existing property dimensions, size, adjacent roads, canals, right-of-ways, easements, etc.
- d. show all existing and proposed structures (both above and below ground) location of sewer and water systems.
- e. show adjacent property uses and approximate distances to nearest structures.
- f. indicate name of person preparing site plan.
- g. show North orientation.
- h. show sufficient dimensions and information for proper evaluation to be done.

**CAUTION:** Incomplete or inaccurate applications, plans will cause the entire application to be rejected.