

PROPERTY OWNER ACKNOWLEDGEMENT OF SUBMITTED APPLICATION FOR BUILDING PERMIT

Date _____

Name: _____

Mailing Address: _____

City, State, Zip: _____

Attention: Property Owner(s)

Subject: Permit Application #: _____

Site Address: _____

Assessor's Parcel #: _____

On _____, a permit application was applied for with our office by _____,
Date *Owner Name*

(_____) in your name proposing the _____ at the above subject property.
Contractor *Work Proposed*

Please complete and return this information in the enclosed envelope provided at your earliest opportunity to avoid any unnecessary delays in the processing and issuing of your building permit. **No building permit will be issued until this verification below has been received.**

1. I personally plan to provide the major labor and materials for the construction of the proposed property improvement. (yes or no) _____
2. I have/have not) _____ signed an application for a building permit for the proposed work.
3. I have contracted with the following person (firm) to perform the proposed construction:

Name: _____

Address: _____

City/State/Zip: _____

Phone No.: _____

Contractors License No. _____

4. I will provide some of the work but I have contracted (hired) the following persons to provide the work as indicated:

Name	Address	Phone Number	Type of Work
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Print Name (property owner)	Signature (property owner)	Date
Print Name (property owner)	Signature (property owner)	Date
Print Name (property owner)	Signature (property owner)	Date
Print Name (property owner)	Signature (property owner)	Date