

# VARIANCE

I.C. PLANNING & DEVELOPMENT SERVICES DEPT.  
801 Main Street, El Centro, CA 92243 (442) 265-1736

**- APPLICANT MUST COMPLETE ALL NUMBERED (black) SPACES - Please type or print -**

1. PROPERTY OWNER'S NAME	EMAIL ADDRESS	
2. MAILING ADDRESS (Street / P O Box, City, State)	ZIP CODE	PHONE NUMBER
3. ENGINEERS NAME	CA. LICENSE NO.	EMAIL ADDRESS
4. MAILING ADDRESS (Street / P O Box, City, State)	ZIP CODE	PHONE NUMBER

5. ASSESSOR'S PARCEL NO.	ZONING (existing)
6. PROPERTY (site) ADDRESS	SIZE OF PROPERTY (in acres or square foot)
7. GENERAL LOCATION (i.e. city, town, cross street)	
8. LEGAL DESCRIPTION	

8. DESCRIBE VARIANCE REQUESTED (i.e. side yard set-back reduction, etc.)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

9. DESCRIBE REASON FOR, OR WHY VARIANCE IS NECESSARY :

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

10. DESCRIBE THE ADJACENT PROPERTY

East \_\_\_\_\_

West \_\_\_\_\_

North \_\_\_\_\_

South \_\_\_\_\_

I / WE THE LEGAL OWNER (S) OF THE ABOVE PROPERTY CERTIFY THAT THE INFORMATION SHOWN OR STATED HEREIN IS TRUE AND CORRECT.

Print Name \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_

Print Name \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_

## REQUIRED SUPPORT DOCUMENTS

A. SITE PLAN	_____
B. FEE	_____
C. OTHER	_____
D. OTHER	_____

APPLICATION RECEIVED BY:	_____	DATE	_____	REVIEW / APPROVAL BY	_____
APPLICATION DEEMED COMPLETE BY:	_____	DATE	_____	OTHER DEPT'S required.	_____
APPLICATION REJECTED BY:	_____	DATE	_____	<input type="checkbox"/> P. W.	_____
TENTATIVE HEARING BY:	_____	DATE	_____	<input type="checkbox"/> E. H. S.	_____
FINAL ACTION:	<input type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED	DATE	<input type="checkbox"/> A. P. C. D.	_____
			_____	<input type="checkbox"/> O. E. S.	_____
			_____	<input type="checkbox"/> _____	_____
			_____	<input type="checkbox"/> _____	_____

**V #**

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## **SITE PLAN REQUIREMENTS**

### **PLAN MUST:**

- a. be drawn to scale upon substantial paper, 11" x 14" (min.) – (20 copies must be submitted).
- b. show name of owner, legal description and Assessor's Parcel Number.
- c. show existing property dimensions, size, adjacent roads, canals, right-of-ways, easements, etc.
- d. show all existing and proposed structures (both above and below ground) location of sewer and water systems.
- e. show adjacent property uses and approximate distances to nearest structures.
- f. indicate name of person preparing site plan.
- g. show North orientation.
- h. show sufficient dimensions and information for proper evaluation to be done.

**CAUTION:** Incomplete or inaccurate applications, plans will cause the entire application to be rejected.