

## CHECKLIST OF ELIGIBILITY AND REQUIRED PERMITTING DOCUMENTATION

SMALL RESIDENTIAL ROOFTOP SOLAR ENERGY SYSTEM (SRR-SES)

Assess	or's Parcel Number (AP	N):00	00		
Addres	ss:	, lm	perial County	, (	), CA
	Street No. & Name			Location: City or Town	
Applica	ant's Name:	Owr	er's Name: _	If different than Applicant	
Applica	ant's Phone:	Owr	er's Phone: _	If different than Applicant	
Applica	ant's email:	Owr	er's email:	If different than Applicant	
FI KAIKII					
Eligible Energy may go	System (SRR-SES) must o through the standard	dited, streamlined permitting meet <u>ALL</u> the following criterorocess:  must be PV¹ (<=10kW <sub>AC</sub> ²) or	ria, otherwise	e the building permit app	lication
Eligible Energy may go	e candidates for an expe System (SRR-SES) must o through the standard The proposed SRR-SES	meet <u>ALL</u> the following criter process:	ria, otherwise  Thermal <sup>3</sup> (<=	e the building permit app 30kWth <sup>4</sup> ). (Select system	lication
Eligible Energy may go	e candidates for an expensive	meet <u>ALL</u> the following criter process: must be <b>PV¹ (&lt;=10kW<sub>AC</sub>²) or</b>	r than 10 kW,	e the building permit app 30kWth <sup>4</sup> ). (Select system	lication
Eligible Energy may go 1.	e candidates for an expersive	meet <u>ALL</u> the following criter process: must be <b>PV¹ (&lt;=10kW<sub>AC</sub>²) or</b> kW= (No large	Thermal <sup>3</sup> (<= r than 10 kW, r than 30 kW	e the building permit app 30kWth <sup>4</sup> ). (Select system	lication

Form SRR-SES1 Page 1 of 3

<sup>&</sup>lt;sup>1</sup> PV means Photovoltaic, may also be referred to as "Solar Panels." PV systems are alternating current nameplate rating solar energy systems.

<sup>&</sup>lt;sup>2</sup> kW<sub>AC</sub> means kilowatts alternating current used for PV systems.

<sup>&</sup>lt;sup>3</sup> Thermal systems heat water in single family residences and solar collectors used for heating swimming pool applications.

<sup>&</sup>lt;sup>4</sup> kWth means kilowatts thermal used for Thermal systems.

	Select the	e structure type t	he SRR-SES will be	mounted on:		
	□SFD	<u>OR</u>	☐ Duplex	<u>OR</u>	☐ Accessory Structure	
4.					gal building height, as defind nunty's Airport Land Use Com	
	Airport Co	ompatibility Zone		_ Maximum	 Height:  No (must check to q	ualify)
5.	building o		or amended by the	• •	te fire, structural, electrical, a perial and paragraph (3) of su	
	Does SRR	-SES conform to	the required codes	and regulation	ons? Tes (must check to q	<sub>l</sub> ualify)
Therm	al and The	rmal Pools Only			(must check to	o qualify)
6. 7. 8.	Is the Sol	ar domestic wate	be certified by an a er heating system co ither water or nonto	ertified by an a	accredited listing agency (Therma	Yes ☐ Yes ☐ Yes ☐
REQUIR	RED PERMITT	ING DOCUMENTATI	ON AND FEE			
	-	nents for each of 9, Division 32)	the below mentio	ned forms, re	fer to Chapter 4 of the "Roof	top Solar
Do	CUMENTATIO	ON (TITLE 9, DIVISIO	ON 32, CHAPTER 2 AND	4)		ATTACHED
1.	Checklist	of Eligibility and	Required Permittin	g Documenta	tion form* (this form)	
2.	• Ir	nperial County P	orm* for required a lanning Division or ire Department or (	City Planning		
3.	<ul><li>N</li><li>If</li><li>V</li></ul>	submitting elect	owner and contra cronically, the appli	cation must b nust be comp	not signing, see Item 5) e signed prior to permit issua lleted properly and signed	nce
4.	Owner's	Acknowledgemei	nt form*			

Form SRR-SES1 Page 2 of 3

5.	<ul> <li>Owner's Affidavit*, Letter of Approval or similar document, if necessary</li> <li>When the owner of title is not signing the application</li> <li>When an individual is signing for a corporation or company, which is the owner</li> </ul>	
6.	<ul> <li>Site Plan*</li> <li>2 hard copies required if submitting in person or by mail</li> <li>Electronic version allowed if submitting electronically; no hard copy necessary</li> </ul>	
7.	<ul> <li>Electrical, Plumbing (thermal only), and Structural Plans for SRR-SES*</li> <li>Plans must be prepared by licensed Engineer(s), Contractor or designer</li> <li>2 hard copies of each set of plan required if submitting in person or by mail</li> <li>Electronic version allowed if submitting electronically; no hard copy necessary. All stan signatures and licenses must be verified prior to application being deemed complete</li> </ul>	•
8. FFF	Current worker's compensation insurance on file with ICPDS for the contractor of record (TITLE 9, DIVISION 32, CHAPTER 3)	
9.	Fee due prior to the issuance of permit  A. PV systems that are 10 kW <sub>AC</sub> or less or Thermal Systems that are 15kWth or less:  • Fee: \$500.00  B. Thermal systems that are between 16 kWth and 30kWth:	

SRR-SES (PV & THERMAL)				
FEE SCHEDULE				
15 kW or less	\$500.00			
<ul> <li>10 kW (Max. for Streamline PV-kW<sub>AC</sub>)</li> </ul>	\$500.00			
• 15 kW	\$500.00			
16 kW or more	\$500.00 + \$15.00 per kW above 15 kW			
• 16 kW	\$515.00			
• 20 kW	\$575.00			
• 25 kW	\$650.00			
• 30 kW (Max. for Streamline Thermal-kWth)	\$725.00			

Fee: \$500.00 for first 15 kWth, plus \$15.00 for each additional kWth thereafter

## **PROJECT REVIEW**

Building Permit applications can be submitted to the Imperial County Planning & Development Services Department in person or by mail at 801 Main Street, El Centro, CA 92243 and electronically by email at BuildingInfo@co.imperial.ca.us or fax at (442) 265-1735.

Should any information on submitted forms or plans be incorrect, erroneous, false, misrepresented, lacking, or missing, the building permit for the SRR-SES shall be rejected or may go through the standard process.

For additional information regarding this permit process, please consult our departmental website at www.icpds.com or contact the Building Division at (442) 265-1736.

Form SRR-SES1 Page 3 of 3