



Imperial County Planning & Development Services Planning / Building / Parks & Recreation

Jim Minnick
DIRECTOR

December 11, 2017

SUBJECT: MOBILE HOME PARK PERMIT FEES

Dear Contractor:

The letter is being written in regards the Imperial County Mobile Home Park permits and fees. Below are three (3) examples of permits and how they will be assessed in accordance with the California Code of Regulations Title 25 Fee Schedule put into Effective February 1, 2009 (see attached). Our department will begin assessing the mobile home park permit fees pursuant to said fee schedules effective January 1, 2018.

Example #1: Installation of a single wide mobile home (within City Limit Park) with awning.

ITEM	AMOUNT
Installation Fee	\$196.00
Awning	\$196.00
Issuance	\$20.00
SMI fee	\$0.50
Surcharge	\$1.00
H&S Fee	\$1.00
Total Estimate Fees	\$413.50

*** SMI fee is based on valuation and varies (0.00013Xvaluation)

*** CA Health & Safety fee is based on valuation and varies (\$4.00 for \$100,000 with appropriate fractions thereof but not less than \$1.00)

Example #2: Installation of a single wide mobile home with awning.

ITEM	AMOUNT
Installation Fee	\$196.00
Transportation Fee	\$16.00
Awning	\$196.00
Issuance	\$20.00
SMI fee	\$0.50
Surcharge	\$1.00
H&S Fee	\$1.00
Total Estimate Fees	\$429.50

*** Transportation Fee is \$16.00 per unit section (will apply when County Roads used)

*** SMI fee is based on valuation and varies (0.00013Xvaluation)

*** CA Health & Safety fee is based on valuation and varies (\$4.00 for \$100,000 with appropriate fractions thereof but not less than \$1.00)

Example #3: Installation of single wide mobile home with awning, carport and porch/deck.

ITEM	AMOUNT
Installation Fee	\$196.00
Transportation Fee	\$16.00
Awning	\$196.00
Carport	\$41.00
Porch/Deck	\$41.00
Issuance	\$20.00
SMI fee	\$1.50
Surcharge	\$1.00
H&S Fee	\$1.00
Total Estimate Fees	\$512.50

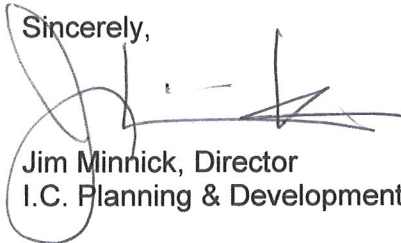
*** Transportation Fee is \$16.00 per unit section
(will apply when County Roads used)

*** SMI fee is based on valuation and varies
(0.00013Xvaluation)

*** CA Health & Safety fee is based on valuation
and varies (\$4.00 for \$100,000 with appropriate
fractions thereof but not less than \$1.00)

If you should have any questions, please feel free to contact me at (442) 265-1736 or by email at jimminnick@co.imperial.ca.us or Sergio Rubio, Building Division Manager at (442) 265-1736 extension 1737 or by email at sergiorubio@co.imperial.ca.us.

Sincerely,



Jim Minnick, Director
I.C. Planning & Development Services Department

Enclosure: (Dept. of Housing & Community Development Fee Schedule – Effective February 1, 2009)

cc: Robin Hodgkin, County Executive Office
Katherine Turner, County Counsel
Michael Abraham, AICP, ICPDS Assistant Director
Sergio Rubio, ICPDS Building Division Manager
File: 10.102, 10.130, 10.133, 20.700

JM/SR/lh/S:/linda's docs/mhp docs/mhp pmt fees ltr

DEPT. OF HOUSING AND COMMUNITY DEVELOPMENT
 FREESTANDING AWNING, CARPORT, DECK, RAMADA OR
 ENCLOSURE PLANS INSTALLED ON A MOBILEHOME LOT
 (HCD PLANS ONLY)



THIS FEE SCHEDULE BECOMES EFFECTIVE FEBRUARY 1, 2009

SQ. FOOTAGE PER STRUCTURE	PERMIT FEE	VALUATION	TOTAL FEES
0 - 54	196.00	45.00	196.00
55 - 82	196.00	54.00	196.00
82 - 108	196.00	63.00	196.00
109 - 135	196.00	72.00	196.00
136 - 162	196.00	81.00	196.00
163 - 190	196.00	90.00	196.00
191 - 217	196.00	99.00	196.00
218 - 244	196.00	108.00	196.00
245 - 271	196.00	117.00	196.00
272 - 298	196.00	126.00	196.00
299 - 325	196.00	135.00	196.00
326 - 352	196.00	144.00	196.00
353 - 379	196.00	153.00	196.00
380 - 406	196.00	162.00	196.00
407 - 433	196.00	171.00	196.00
434 - 460	196.00	180.00	196.00
461 - 488	196.00	189.00	196.00
489 - 515	196.00	198.00	198.00
516 - 542	196.00	207.00	207.00
543 - 569	196.00	216.00	216.00
570 - 596	196.00	225.00	225.00
597 - 623	196.00	234.00	234.00
624 - 651	196.00	243.00	243.00

NOTES:

Any deviation from the HCD plans shall be subject to a minimum plan check fee of \$203.00 per hour.

Add \$7.00 to this fee schedule to alter the park lot electrical service for power to the enclosure. If the MH-Unit is to be altered to gain power, a separate permit (HCD 415) with a \$196.00 fee is required.

(Evaluation fees are based on regulatory provisions identified in the California State Building Code)

DEPT. OF HOUSING AND COMMUNITY DEVELOPMENT
FEE SCHEDULE FOR CABANA PLAN



THIS FEE SCHEDULE BECOMES EFFECTIVE FEBRUARY 1, 2009

SQ. FOOTAGE	PERMIT FEE	SQ. FOOTAGE	PERMIT FEE	SQ. FOOTAGE	PERMIT FEE
70	196.00	233-242	297.00	401-411	441.00
71-84	196.00	243-253	306.00	412-421	450.00
85-95	196.00	254-263	315.00	422-431	459.00
96-105	196.00	264-274	324.00	432-442	468.00
106-116	196.00	275-284	333.00	443-442	477.00
117-126	198.00	285-295	342.00	443-453	486.00
127-137	207.00	296-305	351.00	454-463	495.00
138-147	216.00	306-316	360.00	464-474	504.00
148-158	225.00	317-326	369.00	475-484	513.00
159-168	234.00	327-337	378.00	485-495	522.00
169-179	243.00	338-347	387.00	496-505	531.00
180-189	252.00	348-358	396.00	506-516	540.00
190-200	261.00	359-368	405.00	517-526	549.00
201-211	270.00	369-379	414.00	527-537	558.00
212-221	279.00	380-390	423.00	538-547	567.00
222-232	288.00	391-400	432.00	548-558	576.00

NOTES:

1. A minimum plan check fee of one half (1/2) of the above construction fee and 1/2 of any fees required for plumbing and electrical installed in the cabana.
2. If the MH-unit electrical, sewer, mechanical or structural systems are altered to accommodate the cabana, a mobilehome alteration permit is required. The permit fee is \$196.00 and must be applied for on an HCD 415.
3. If the park electrical pedestal is to be altered for the cabana power supply, add \$7.00 to the application fee.
4. If the park sewer drain is to be altered for the cabana plumbing, add \$7.00 to the application fee.
5. Add \$1.50 to the application fee for each electrical circuit installed to the cabana.
6. Add \$.35 to the application fee for each light, switch or electrical receptacle installed in the cabana.
7. Add \$3.00 to the application fee for each plumbing fixture installed in the cabana.

EXAMPLE:

A 289 sq. foot cabana is to be built. The cabana will contain a hobby sink, 2 electrical circuits and a total of 10 switches, lights and receptacles. The power supply will be taken off the park electrical pedestal and the park sewer drain will be altered to drain the sink.

Permit fee from the table.....	\$342.00
Alter park electrical pedestal.....	7.00
Install 2 electrical circuits (2 x \$1.50).....	3.00
Install 10 switches, receptacles, lights (10 x \$.35).....	3.50
Install 1 sink.....	3.00
Alter park sewer drain.....	7.00
SUB TOTAL	365.50
PLAN CHECK FEE	182.75
TOTAL	\$548.25