

# FLOODPLAIN DEVELOPMENT PERMIT APPLICATION FORM



County of Imperial  
Planning & Development Services  
801 Main Street, El Centro, CA 92243  
(442) 265-1736  
Email: [BuildingInfo@co.imperial.ca.us](mailto:BuildingInfo@co.imperial.ca.us)  
Website: [www.icpds.com](http://www.icpds.com)

Floodplain Permit # \_\_\_\_\_

Permit / Project # \_\_\_\_\_

Date Rec'd \_\_\_\_\_ By: \_\_\_\_\_

Pursuant to Chapter 4 (Flood Damage Prevention Regulation) of the County of Imperial Codified Land Use Ordinance Title 9 Division 16, this permit is required to be obtained before construction or development begins within any area of special flood hazards or areas of mudslide (i.e. mudflow) in Section 91603.01. Website for full floodplain ordinance: <https://www.icpds.com/assets/IS21-0034-TITLE-9-Div-16.pdf>

## SUBMITTAL REQUIREMENTS:

- ☐ Completed and wet signed application with processing fee. (\$270.72 plus \$15.00 administration fee = \$285.72)
- ☐ A detailed Site Development Plan (2 copies and 1 electronic copy), 11'x17' (minimum) drawn to scale to clearly distinguish all details showing the nature, location, dimensions, and elevations of the area in question; existing or proposed structures, fill, storage of materials, drainage facilities, and the location of the foregoing, including but not limited to the following:
  - ✓ Vicinity map with north arrow
  - ✓ For all proposed and existing structures, spot ground elevations at building corners and 20-foot or smaller intervals along the foundation footprint, or one foot contour elevations throughout the building site; and
  - ✓ Proposed locations of water supply, sanitary and utilities; and
  - ✓ Locations of water bodies, adjacent streets/roads and lot dimension; and
  - ✓ If available, the base flood elevation from the Flood Insurance Study and/or Flood Insurance Rate Map; and
  - ✓ Showing the limits of the 100-year floodplain and floodway (per the latest FEMA FIRM); and
- ☐ Foundation design details, including but not limited to:
  - ✓ Proposed elevations in relation to sea level, of the lowest floor (including basement) of all structures; and
  - ✓ For a crawl-space foundation, location and total net area of foundation openings as required in County of Imperial Land Use Ordinance Title 9 Division 16 Chapter 4 Section 91605.00 C.3 and FEMA Technical Bulletins 1-93 and 7.93; and
  - ✓ For foundations placed on fill, the location and height of fill, and compaction requirements (compacted to 95% using Standard Proctor Test method; and
- ☐ Proposed elevation in relation to mean sea level to which any nonresidential structure will be flood-proofed, as required in County of Imperial Land Use Ordinance Title 9 Division 16 Chapter 4 Section 91605.00 C.2 and FEMA Technical Bulletin TB 3.93; and
- ☐ All appropriate certifications listed in County of Imperial Land Use Ordinance Title 9 Division 16 Chapter 4 Section 91604.02 D; and
- ☐ Description of the extent to which any watercourse will be altered or relocated as a result of proposed development.

## GENERAL PROVISIONS (applicant must read and sign)

1. No work of any kind may start until a building permit has been issued.
2. The permit may be revoked if any false information/statements are made herein.
3. If revoked, all work must cease and desist until a permit has been re-issued.
4. Development shall not be used or occupied until a Certificate of Occupancy is issued.
5. The permit will expire if no work has commenced within six months of issuance of the permit.
6. Applicant hereby gives consent to the Floodplain Administrator or designated representative to make reasonable inspections required to verify compliance.
7. If the permit is granted, I agree to conform to the Flood Damage Prevention Regulation Ordinance for the County of Imperial and to all ordinances and laws of the State of California regulation such work.

Applicant's Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

NOTE: Approval from other departments such as Environmental Health Services, Public Works, Fire, Air Pollution Control, Salton Community Services District and other State or Federal agencies may be required.

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APPLICATION FORM**

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**PROJECT INFORMATION AND LOCATION:**

Project Type: ☐ Residential ☐ Commercial Flood Zone: \_\_\_\_\_ Flood Map \_\_\_\_\_

Project Activity: ☐ New Structure ☐ Addition ☐ Remodel ☐ Repair ☐ Demolition ☐ Water Well

Assessor's Parcel Number (APN): \_\_\_\_\_ --- \_\_\_\_\_ --- \_\_\_\_\_ --- 000

Address: \_\_\_\_\_

Project Description: \_\_\_\_\_

\_\_\_\_\_

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**PROPERTY OWNER'S INFORMATION:**

Owner: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

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**APPLICANT/CONTACTOR INFORMATION AND CERTIFICATION:** ☐ Developer ☐ Engineer ☐ Property Owner

Contractor / Applicant: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Business Name: \_\_\_\_\_ License # : \_\_\_\_\_

Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

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**FOR OFFICE USE ONLY:**

**PERMIT ACTION:**

☐ **Permit Approved** – the information submitted for the proposed project was reviewed and is in compliance with approved floodplain management standards.

☐ **Permit Denied** – the proposed project does not meet approved floodplain management standards (explanation attached or in below comments)

COMMENTS: \_\_\_\_\_

\_\_\_\_\_

Floodplain Administrator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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**THIS PERMIT IS VALID FOR ONE YEAR FROM THE DATE APPROVED/ISSUED BY FLOODPLAIN ADMINISTRATOR**