

**MINUTES OF THE
PLANNING DIRECTOR ACTION MEETING
JUNE 25, 2025**

The Imperial County Planning Director Action convened a Meeting on Wednesday, June 25, 2025, at 3:30 p.m. in the ICPDS Conference Room at 801 Main Street, El Centro, California.

Staff present: Director Jim Minnick, Office Assistant III Kamika Mitchell, Planner I Alan Molina, Planner Division Manager Diana Robinson, Planner II Rocio Yee, Administrative Secretary, Adriana Ceballos

Jim Minnick, Director Called the meeting to order at 3:32 p.m.

Jim Minnick, Director Gave a brief description of the project and introduced Alan Molina to read the project into the record.

Alan Molina, Planner I, Read the project into the record.

Item 1. Consideration of Lot Line Adjustment #00341 as submitted by Daniel & Kelli Hawk and Norberto & Patricia Irungaray, who are proposing a lot line adjustment to adjust the boundary lines around "Parcel A" to correct an encroachment of the existing residential home on "Parcel A" onto the adjacent agriculture field of "Parcel B" while both maintaining their existing acreages. "Parcel A" with Assessor's Parcel Number 050-230-019-000 (2095 Snyder Road, Holtville, CA) is legally described as N 300FT OF W 300FT TR 94 15-15 2.06AC; "Parcel B" with Assessor's Parcel Number 050-230-018-000 (2346 East Hoyt Road, Holtville, CA) is legally described as POR LOTS 22 & 25 & POR TR 94 W OF W LI EXT N 15-16 82.39AC; both being a portion of Township 15 South, Range 16 East, of the San Bernardino Base Meridian (S.B.B.M.), in an unincorporated area of the County of Imperial, State of California (Supervisory District #5) [Alan C. Molina, Planner I at (442) 265-1736, extension 1747 or via email at alanmolina@co.imperial.ca.us].

Taylor Preece, Engineer: We gave up some of the drain, which is further over from the drain than what it shows there, but the drain does have access to Snyder Road so the field can have access there and where the tree is, also northeast side of parcel A, there is a barbeque area there that is incorporate in parcel A as well to make up for that.

Jim Minnick, Director: Ok, parcel A moved more to the East and parcel B moved up to the West.

Taylor Preece, Engineer: They are the exact same acreages.

Jim Minnick, Director: That is a very interesting configuration, ok.

Alan Molina, Planner I: Continues with the presentation.

Jim Minnick, Director: Is the applicant or representative for the project present?

Taylor Preece, Engineer: Introduces himself; representing Daniel & Kelli Hawk and Norberto & Patricia Irungaray.

Jim Minnick, Director: I see that there is someone online, and who you are for the record please.

Daniel Hawk, Applicant: Daniel Hawk.

Jim Minnick, Director: And your address please?

Daniel Hawk, Applicant: 2095 Snyder Rd.

Jim Minnick, Director: Thank you, Sir. Alright, have you guys read the project applicant in the conditions and do you have any questions or comments.

Taylor Preece, Engineer: So, comment number 4 from Public Works regarding the electrical service line, so it crosses at an angle across the drain, they want it to be moved. I'm working with them on that comment, so we can either do an easement or have them get rid of the comment altogether because now it crosses the proposed property line of the field; how it comes up where it shows you the access. As long as Public Works is ok with what we are doing here.

Jim Minnick, Director: We just need an email or letter from Public Works to ensure that conditions will be satisfied. If you are confrontable with that, otherwise we need them here to have a debate.

Taylor Preece, Engineer: I will deal with them on that.

Jim Minnick, Director: And everything else you are good with?

Taylor Preece, Engineer: Yes.

Jim Minnick, Director: And Daniel are you ok with everything?

Daniel Hawk, Applicant: Yes. I did speak with Patty and Norbert about the situation, the reason why the configuration looks so odd is that they would like to own the access road they would like to own the exists and terminate right at the green bridge, to have access to those. I did contact them about the power lines, and they are happy to add an easement there for the overhead utility.

Jim Minnick, Director: So, if we need to then, we will just do an easement because there are two property owners, that's easy, thank you Daniel.

Jim Minnick, Director, Opened the public portion of the meeting and asked planner Alan Molina to check our office lobby for any members of the public present. We did look before we started, and we did not see anyone in the lobby. Other than the applicant there is no one online for the record.

Let the record reflect that there is no member of the public present at the Planning Department for this hearing.

Jim Minnick, Director, Closed the public portion of the meeting and took the following action

Actions:

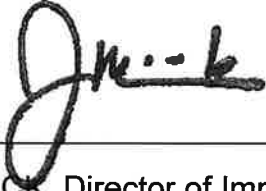
- 1) Find that Lot Line Adjustment #00341 is categorically exempt from CEQA per Article 19, Section 15305 (a) (Minor Alterations in Land Use Limitations) and that no further environmental documentation is necessary; and
- 2) Find that Lot Line Adjustment #00341 is consistent with applicable Zoning and Building Ordinances; and
- 3) Approve Lot Line Adjustment #00341, subject to the attached conditions.

Jim Minnick, Director, stated that this project stands approved as presented and if any member of the public or the applicant wishes to appeal this decision, must do so in writing, within 10 days of approval with the Planning Department with the appropriate filing fee.

Jim Minnick, Director: Alright, any further questions or comments. As that is the only item, I hereby conclude this hearing at 3:42pm again on June 25, 2025. Thank you very much for attending.

- A. **II. Public Comments, None**
- B. **III. Committee Comments, None**
- C. **IV. Assistant Director Comments, None**
- D. **V. Adjournment:** Meeting adjourned at 3:42 p.m.

Attest:

A handwritten signature in dark ink, appearing to read "J. Minnick", is written over a horizontal line.

JIM MINNICK, Director of Imperial County Planning & Development Dept.

Kamika Mitchell, Clerk